

# The City of **PRESTON**



ONE WEST GILLET STREET, P.O. BOX 37

PRESTON, IOWA 52069

(563) 689-3081 • (563) 689-3084 (FAX)

[www.prestoniowa.org](http://www.prestoniowa.org)

 A WPPI Energy community

March 17, 2020

Dear City of Preston Citizens:

Due to the spread of the coronavirus (COVID 19), the City of Preston is trying to be proactive instead of reactive in order to ensure the safety of our citizens.


Below is information on the steps that the City is taking and what you can do as a citizen to reassure the safety of yourself and those around you.


- **City Hall (689-3081):** As of 03/17, City Hall will be closed to the public with an anticipated opening date of 04/13. However, City Hall staff will continue to work to answer your calls. Instead of coming into City Hall to ask a question, please call. Instead of coming into City Hall to pay your utility bill, please consider the following options:
  - 1) CALL CITY HALL for a one-time payment from your bank account. Provide us with your banking account information and we will process the payment, just like a check but without having to write anything out. Automatic payment can also be setup, which will allow for a monthly reoccurring ACH bank payment. No additional fees are applied for these services.
  - 2) USE THE DROP BOX located to the left of the main entrance to City Hall, if you still prefer to drop off your payment. If you would like a receipt for your payment, then call City Hall and we can mail or email you a stamped copy.
- **Library: (689-3581):** As of 03/16, the Library will be closed to the Public with an anticipated opening date of 04/13. Please call the library to setup arrangements for curb side pickup (a librarian will meet you at the front door and hand you books). Use the library drop box located to the right and around the corner of the main entrance to City Hall to return your books.
- **Police (non-emergency 689-6868):** Preston Police Officers will continue to be on duty according to the schedule.

- **Garbage & Recycling:** At this time pickup will continue as normal. We ask that you BAG ALL OF YOUR GARBAGE and do NOT leave any loose garbage inside your garbage containers. Having all garbage bagged will help the safety and health of our City employees.
- **211:** Call or text '211' if you have questions or concerns as trained specialists are available 24 hours a day and seven days a week.
- **School Closure:** Due to guidelines from Governor Kim Reynolds, the school in town will be closed for four weeks until approximately 04/13. If you or someone you know has concerns please reach out to the school.
- **Public/Large Gatherings & Restaurants/Bars:** Governor Reynolds said gatherings of 10 or more is prohibited. Governor Reynolds is also ordering all restaurants and bars to close at noon on 03/17, but take out and delivery are still okay.
- **Iowa Department of Health (IDPH):** The City also recommends that you continue to follow information and guidelines set by IDPH.

Please note that this letter is as of 03/17/2020 and City restrictions and actions are subject to change given direction from the government and/or if local outbreak would occur. The City will do its best to relay information to its citizens.

Thank you for your continued support in keeping yourself and our community safe.

  
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Tyler Sieverding  
Mayor Pro-Tem

  
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Teresa L. Weinschenk  
City Administrator/Clerk